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Armstrong Faculty Senate Minutes

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November 27, 2017 Armstrong State University Faculty Senate Minutes

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Armstrong State University
Faculty Senate Meeting
Minutes of November 27, 2017
Student Union, Ballroom A, 3:00 p.m.

- I. Pre-Senate Working Session (3:00–3:30 p.m.)
- II. Call to Order by Senate President David Bringman at 3:31pm (Appendix A)
- III. Senate Action

- A. Approval of Minutes from [October 16, 2017](#) Faculty Senate Meeting
Approved (30-0)

- B. Approval of Minutes from [November 13, 2017](#) Faculty Senate Meeting
Approved (26-0)

- C. Brief Remarks from Dr. Jennifer Frum, University President

I appreciate the opportunity to be here. I'd like to start by discussing consolidation.

You are aware that SACS will be considering our consolidation next week and the BOR will have 30 days to approve consolidation from that date. Sometime mid to late January, consolidation will be official. The week before Thanksgiving we had another incident of graffiti. I believe we learned from the first incident and responded differently, getting the communication about the incident out earlier. We also shared the graffiti via an image sent out. Deputy Chief Tyrone McBride is here to answer any questions you have. It did create fear and chaos. We have to take this seriously, increase security. You saw that it was communicated in several news cycles, which is helpful in keeping the public informed, but also creates a certain impression of Armstrong. I don't know this won't happen again. It is unfortunate that incidents like this disrupt operations, but we have to take it seriously – it's the world we live in. We are working with our vendor to install additional security cameras. We are open to suggestions about lighting and other security issues. We are meeting with the legislature and anticipate receiving the 2.7 million dollars for the Waters College of Health Professions as part of the next cycle of appropriations. Last week, Business and Finance sent out an email about the change in payroll dates for December. Armstrong was informed in March that we would need to move our December payroll date to the last business date of the month for December. This only impacts monthly employees. Unfortunately, there's no evidence this change was communicated from the office of Business and Finance in March when they were informed about it. Some of you should be on the listserve receiving announcements about changes in advising, advising numbers, etc. We know timely and good advising is important to student retention and progression. I want to encourage you all to attend the Provost candidate forums. There was pretty light attendance at the first one, although perhaps some of you watched the video. We need to make a strong impression. On a somber note, over Thanksgiving holiday, two GSU students were killed in a horrible car accident in Dublin. They were brothers, both attending Georgia Southern. There was one thing brought up at the last meeting that Chris, perhaps you could address regarding the license plate readers. Questions?

Senator: You mentioned that savings from the merger would be spent on student success.

Response: yes

Senator: So, by my assessment, faculty here will be assessed using Georgia Southern standards without any change in pay. Students lost their athletics but still pay the fees. We haven't been given specifics for how this will benefit students and faculty at Armstrong.

Response: One of the things on the radar is our low graduation rate – low across the university system. I think folks are open to suggestions for improving RPG. You all who interact with students regularly should have great suggestions for how to improve student success and how to direct funds toward those efforts. The athletic fee will go to supporting student scholarships who will continue here, supporting coaching staff who will continue at GSU, supporting student transport to athletic events, and supporting recreational activities (along with other funding).

Senator: Are we providing transportation for our students to attend women's sports, or only men's sports?

Response: Both. Women's volleyball, basketball, double-headers. So, yes, there will be transportation to both.

Senator: Do we know any more about associate chairs/dept heads on this campus when the dept head is on the other campus?

Response: We identified a couple of departments where we would have a 12 month administrative position. Others will have an administrative position at the college level.

D. Brief Remarks from Dr. Chris Curtis, Interim Provost and Vice-President of Academic Affairs

Request for information on license plate cameras – yes, license plate reading cameras are being installed and will be operative in the next week or so. These were planned by campus security committee, with an email sent out in March. They will be able to record information. Faculty notification letters went out before Thanksgiving break about positions in the new university. We carried everyone through. Your day to day things (workload) won't change much is also good to know. Students coming back who aren't registered yet need to be registered. We will do another push.

Nearly 80 percent of our returning students are already registered. Provost candidates will be interviewing – two this week. It is important that you go or watch the video and also complete the survey. This is an opportunity. One of the things we didn't get a chance to do was to vet our administrative leaders until this point. We are inheriting some people outside of our normal process. The provost position is not that situation. I know it's busy, but it's one of those things we need to do. Regarding workload, both student affairs and academic affairs recommend hiring additional advisors to shift Armstrong to a professional advisor model. This would be following best practices and it helps address the workload differential between the two campuses. GSU has had differential workloads within their college structure, so there is a precedent for that model. Be involved to determine it is being done fairly, particularly with new deans and new department heads. New administrative positions will be reviewed in 6 months. Document discussions to ensure administrators are hearing what you have to say. It's silly to say we are now moving into a high stress

time given the nature of this year, but recognize students are stressed. Do what you do best in the classroom. Dr. Hebert wants to have a provisional strategic plan by June.

Senator: Would you mind sending another email about the schedule next week? Students are confused about times for classes and exams.

Response: Yes, coming out of break would be a good time to do that.

Senator: The merger between the philosophy faculty at Armstrong and GSU is going smoothly, but I cannot say the same for my writing and literature colleagues. Can we do anything to help them with this?

Response: It is a messy process, with different personalities and we are trying to build relationships. I will continue to work to facilitate this process.

Senator: Is GSU using EAB?

Response: Adopting it as of January

Senator: The academic calendar of Fall, 2018 will be the same across campuses?

Response: Yes, it will come out soon. Our flex term classes are still included. Summer there is a range of terms.

Senator: The license plate cameras are for security purposes and aimed at cars leaving campus?

Response: Yes

Senator: is there any way to link with Chatham County police to find out if someone who has an arrest warrant is leaving campus?

Dr. Frum: Deputy McBride, can you answer why the footage is taken of vehicles leaving campus?

Deputy McBride: If someone does something on campus, we want to get them leaving. We'll run back that tape, find that vehicle and tag, run it through GCIC and determine whose vehicle that is. We don't want to be automatically connected with Chatham County Police Department because we don't want them counting on us to do their investigations. We are installing the cameras at all exits.

Senator: Is there a way we can post deterrents by letting individuals know we have cameras?

Response: The camera itself will be a visual deterrent.

Dr. Curtis: Moving forward, the joint faculty senate needs to be involved in crafting a new surveillance policy.

Senator: Are there still call boxes?

Response: We have call boxes on campus now. We reached out to the SGA and they are giving us information about where they want call boxes set up. We won't use the outdated technology as before. We'll be able to integrate the new ones into the network of the university.

Senator: Do we know the course schedule for the fall? The meeting times?

Response: I cannot tell you what the times are right now, I'll have to get back to you on that. Our times will change.

- E. Brief Remarks from Dr. Maxine Bryant, Interim Director, Office of Equity, Diversity, and Inclusion

Good afternoon. Let me first let you know what I've been doing in my position. I've been collecting a lot of data. In January, there will be an associate provost in a position that includes diversity and faculty development. We will form a diversity advisory council including faculty and students from all campuses. I've been working on a SWOT specific to faculty diversity. I'd like for you to take the document coming around, give it consideration and discuss with your colleagues, to provide input about the strengths, weaknesses, opportunities, and threats related to diversity. I'm having these conversations on all campuses. I'll determine how to get this information back from you. I'll likely send out an electronic version that you can complete and email back to me. We'll do another campus climate survey in 2018.

Senator: Have you provided this information to staff advisory council?

Response: No, but they will get something similar.

F. Old Business

1. Recurrent Updates: None

2. Other Old Business

i. Consolidation Updates and Reports

a. CIC Update: Senate President-Elect Padgett: We had an informational meeting. We found out where money from savings will go. As Dr. Curtis said, for academic advisors. All will go into academic affairs. Some may eventually go to new faculty lines as needed, but initially it will go to professional advisors.

b. Faculty Governance OWG Update

i. Bylaws: Senate President Bringman: We need to vote on these before it goes to a full faculty vote. I was thinking if we could remove Article II, Section I from what we vote on, that would remove what folks seem to want more time to discuss which is membership apportionment across campus. Motion to vote on the bylaws minus Article II, Section I. Yes. Second? Yes. Approved (28-0).

c. Other OWG Updates: None

ii. Resolution from October 16: Senate President Bringman: The motion that put forward that resolution has been removed by that faculty member. We would need another motion to put this back on the floor. Hearing nothing, we will move on.

iii. Parking fee. Senate President Bringman: We heard from Dr. Curtis this will likely be coming down from GSU and students and faculty will

pay for parking here. Currently, it's 100 dollars for faculty parking at GSU. I'd like to know where that money is going.

Senator: We have part-time faculty who would really be adversely impacted by this. Will we at least have parking here and at Statesboro?

Response: Yes, I believe that's the case.

3. Old Business from the Floor: None

G. New Business

1. Faculty Involvement in the Academic Calendar: Senate President Bringman: Moving forward, faculty need to be involved in this.

Senator: I believe this was on the agenda because in the past we have had a calendar committee at Armstrong, with faculty representation. Do we know how GSU has been doing this? Do they have a calendar committee with faculty representation?

Dr. Curtis: I will find that out.

Dr. Frum: There's a new BOR policy on the calendar that we have been consistent with.

2. Membership on Tenure and Promotion Review Committees: Senate President Bringman: I believe some departments and colleges are bringing in additional members to committees from other colleges because of the number of reviews going on right now.

3. Armstrong faculty representation on college-level faculty executive councils in the new GSU: Senate President Bringman: We need to start asking our Deans and Asst. Deans about this. We do not have a faculty executive council, but that seems to be coming down. We need to be part of these discussions.

4. Resolution in recognition of Tim Moody (Approved 30-0)

5. Committee Membership and Reports

- i. University Curriculum Committee: Senate President-Elect Padgett: Because of the number of items, we will be voting on the curriculum items by college instead of department. We will vote on the UCC items carried over from their previous meeting first, and then on the "new business" items. We also need to vote on the items we remanded back last senate meeting.

Old Business:

College of Arts and Humanities (Approved: 29-1)

Betty Foy Sanders Department of Art

Department of Communication Arts

Department of Foreign Languages
Department of History
Department of Literature
Department of Music
Department of Philosophy and Religious Studies
Dean's Office

College of Behavioral and Social Sciences (Approved: 29-0)
Department of Criminal Justice and Criminology
Department of Human Ecology
Department of Political Science and International Studies
Department of Public and Non-Profit Studies
Department of Sociology and Anthropology

Waters College of Health Professions (Approved: 27-0)
Office of the Dean
School of Nursing
Department of Health Sciences and Kinesiology
Department of Diagnostic and Therapeutic Sciences
Department of Rehabilitation Sciences

College of Science and Mathematics (Approved: 25-0)
Department of Geology and Geography
Department of Mathematical Sciences

University Honors Program (Approved: 27-0)

New Business:

College of Arts and Humanities (Approved: 28-0), Those Pending
Revision (Approved 28-0)
Department of Communication Arts
Department of Interdisciplinary Programs
Department of Interdisciplinary Studies
Department of Writing and Linguistics

College of Behavioral and Social Sciences (Approved: 27-0), Those
Pending Revision: Approved (28-0)
Department of Human Ecology
Department of Psychology
Department of Sociology and Anthropology
Department of Political Science and International Studies

College of Engineering and Information Technology (Approved 27-0),
Those Pending Revision: (Approved 27-0)

Department of Information Technology
Department of Civil Engineering and Construction
Department of Electrical and Computer Engineering
Department of Computer Science
Department of Manufacturing Engineering
Department of Mechanical Engineering

College of Business (Approved 29-0)
Department of Economics
Department of Finance
Department of Information Systems
Department of Logistics and Supply Chain Management
Department of Management
Department of Marketing
School of Accounting

College of Education (Approved 22-0)
Department of Curriculum Foundations and Reading
Department of Elementary and Special Education
Department of Middle Grades and Secondary Education
Department of Leadership, Technology, and Human Development

College of Science and Mathematics (Approved 28-0), Those Pending
Revision: (Approved 30-0)
Department of Biology
Department of Chemistry and Biochemistry

Waters College of Health Professions (Approved 22-0), Those
Pending Revision: (Approved 28-0)
Department of Health Science and Kinesiology
Department of Rehabilitation Services

First Year Experience (Approved 28-0)

Associate Degrees (Approved 27-0)

Minors:

College of Arts and Humanities (Approved: 27-0)
Betty Foy Sanders Department of Art
Communication Arts Department
Department of Literature
Department of Music
Department of Philosophy and Religious Studies
Writing and Linguistics Department

Interdisciplinary Programs

College of Behavioral and Social Sciences (Approved: 28-0)

Department of Criminal Justice and Criminology

Department of Human Ecology

Department of Political Science and International Studies

Department of Public and Non-Profit Studies

Department of Psychology

Department of Sociology and Anthropology

College of Science and Mathematics (Approved: 30-0)

Department of Biology

Department of Chemistry and Biochemistry

Department of Geology and Geography

Department of Mathematical Sciences

Department of Physics and Astronomy (includes corrected physics minor)

College of Business (Approved 27-0)

Department of Economics

Department of Finance

Department of Information Systems

College of Education (Approved 27-0)

Department of Leadership, Technology and Human Development

College of Engineering and Computing (Approved 26-0)

Department of Information Technology

Certificates and Other Programs:

College of Arts and Humanities (Approved 26-0)

Department of Communication Arts

Department of Foreign Languages

Department of International Studies

Department of Philosophy and Religious Studies

Department of Writing and Linguistics

Dean's Office

College of Behavioral and Social Sciences (Approved 27-0)

Department of Psychology

College of Education (Approved 27-0)

Department of Middle Grades and Secondary Education

College of Engineering and Information Technology (Approved 30-0)
Department of Information Technology

College of Business (Approved 27-0)
Department of Information Systems

Waters College of Health Professions (Approved 25-0)
Department of Health Science and Kinesiology

Remanded by Senate Last Meeting:

Geography and Geology Degrees remanded last time (Approved 27-0)

- ii. Governance Committee: No report
- iii. Academic Standards: No report
- iv. Education Technology: No report
- v. Faculty Welfare: No report
- vi. Planning, Budget, and Facilities
- vii. Student Success: Student Success has brought forward these for consideration for endorsement.
 - a. Academic Standing Policy (Endorsement Approved: 23-1)
Senator: Is this based on overall GPA or institutional GPA?
Response: It is institutional GPA.
 - b. Course Withdrawal Policy (Endorsement Approved: 27-3)
Senator: Will advisors communicate to students that withdrawal from a lecture and lab counts as 2 course withdrawals?
Response: The policy stipulates that a lecture with a lab counts as one withdraw. That is different than GSU does it now.
Senator: What is our course withdrawal limit now?
Response: We don't have a limit. The GSU current policy allows student a maximum of 5 W's total – not including summer courses. This is a blended policy, allowing for 6 W's (including from summer courses). The 7th will end up as a grade.
 - c. Limited Grade Forgiveness Policy
Senator: Do courses taken at GSU include eCORE?
Response: I don't believe so.
Senator: But they appear as a GSU course.
Response: Would you like to make a friendly amendment that excludes eCORE from the grade forgiveness policy? We would like the committee to investigate how eCORE classes should be handled in this policy.

Senator: Yes.

Senator: What about students who have been out of the university for awhile?

Response: That's academic renewal. Our committee hasn't addressed that.

Motion to not endorse and send back for consideration of eCORE courses (Approved: 30-0)

- d. Withdrawing from the University Policy (Endorsement Approved: 29-0)

6. New Business from the Floor: None

H. Senate Information and Announcements

- 1. Send Committee Meeting Dates and Minutes to faculty.senate@armstrong.edu
- 2. Send Changes in Committee Membership, Chairs and Senate Liaisons to governance.senate@armstrong.edu and faculty.senate@armstrong.edu
- 3. Announcements (from the floor): None

IV. Adjournment at 5:04pm

V. Minutes completed by:

Wendy Wolfe

Faculty Senate Secretary, 2017-2018

Appendix

A. Attendance Sheet

Appendix A

Faculty Senators and Alternates for Fall, 2017 (Senate Meeting 11/27/17)

Department	College	# of Seats	Senator(s)		Alternate(s)	
Adolescent and Adult Education	COE	2	Patricia Holt	x	Anthony Parish	
			Greg Wimer	x	Rebecca Wells	
Art, Music and Theatre	CLA	3	Rachel Green	x	Mia Merlin	
			Emily Grundstad-Hall	x	Pamela Sears	
			Benjamin Warsaw	x		
Biology	CST	4	Jennifer Broft Bailey	x	Sara Gremillion	
			Brian Rooney		Michele Guidone	
			Aaron Schrey	x	Michael Cotrone	
			Jennifer Zettler	x	Jay Hodgson	
Chemistry and Physics	CST	3	Brandon Quillian	x	Catherine MacGowan	
			Donna Mullenax	x	Lea Padgett	
			Clifford Padgett	x	Will Lynch	
Childhood and Exceptional Student Education	COE	2	Linda Ann McCall	x	Jackie Kim	
			Robert Loyd	x	John Hobe	
Computer Science & Information Tech	CST	1	Hongjun Su	x	Frank Katz	
Criminal Justice, Social and Political Science	CLA	2	Dennis Murphy	X	Michael Donahue	
			Kevin Jennings	x	Laura Seifert	
Diagnostic and Therapeutic Sciences	CHP	2	Shaunell McGee		Rhonda Bevis	
			Pam Cartright		Christy Moore	
Economics	CLA	1	Maliece Whatley	x	Yassi Saadatmand	
Engineering	CST	1	Wayne Johnson	x	Priya Goeser	
Health Sciences	CHP	2	Dziyana Nazaruk		Joey Crosby	
			TimMarie Williams	x	Rod McAdams	
History	CLA	2	James Todesca		Allison Belzer	
			Michael Benjamin	x	Kurt Knoerl	
Languages, Literature and Philosophy	CLA	5	Jack Simmons	x	Will Belford	
			Carol Andrews	x		
			Jane Rago	x	Annie Mendenhall	
			Christy Mroczek	x	Julie Swanstrom	
			Carol Jamison	x	Rob Terry	
Library	CLA	1	Aimee Reist	x	Ann Fuller	
Mathematics	CST	3	Tricia Brown		Sean Eastman	
			Sungskon Chang	x	Duc Huynh	
			Kim Swanson	x	Greg Knofczynski	
Nursing	CHP	3	Sherry Warnock		Carole Massey	
			Gina Crabb	x	Luz Quirimit	
			Katrina Embrey	x	Jill Beckworth	
Psychology	CST	1	Wendy Wolfe	x	Nancy McCarley	
Rehabilitation Sciences	CHP	2	David Bringman	x	AndiBeth Mincer	
			Jan Bradshaw	x	April Garrity	